

EnviroStars Checklist for Drycleaners



DRYCLEANERS

HOW DO I QUALIFY?

Your business must

- Generate small quantities of hazardous waste (or be making progress toward SQG status*).
- Be able to check *all* the items in the Drycleaners' checklist on this page.
- Have a site visit from an EnviroStars representative.
- Complete a goal statement and applicable portions of the drycleaner worksheet.

A representative from the EnviroStars program will visit your shop to go over the Drycleaners' checklist and to help identify your options. The visit will be scheduled at your convenience.

*An SQG business generates less than 220 pounds (about 27 gallons, or half a drum) of hazardous waste per month or less than 2.2 pounds of extremely hazardous waste (EHW) and accumulates no more than 2,200 pounds (about 5 drums) of hazardous waste or 2.2 pounds of EHW on site at any time.

DRYCLEANERS' CHECKLIST:

Storage

- Store solvents and other hazardous materials and wastes in a safe manner. The container should be appropriate for the solvent or waste it holds.
- Keep a lid on the container when you're not using it.
- Keep the container inside or under cover.
- Keep the container off the bare ground and away from any drain.

Labeling

- Each container with hazardous waste must have a label with a description of the waste (filters, sludges, still bottoms, separator water) and its hazards (HW code=F002)
- Each container with hazardous waste must have a label with the words "Hazardous Waste" and the start date that you begin filling the container. You have 180 days to remove for proper disposal.

Transportation

- Hazardous waste must be transported so that none will spill or be released, whether it is within your facility or if you are taking it to another business for proper disposal.
- Spill materials and a response plan must be available.

Identification, Treatment & Disposal

Hazardous waste must be treated so that it is no longer hazardous or be sent to a permitted recycling company, moderate risk waste facility, or treatment, storage and disposal facility.

- Drycleaning must be done in unvented dry-to-dry equipment (no transfer cleaning equipment or venting to atmosphere).
- Used solvent, still bottoms, sludge, and equipment filters are managed as hazardous waste.
- Separator water must be treated to less than 0.7 ppm perc, or be managed as hazardous waste.

Recordkeeping

- Keep an MSDS for every hazardous product.
- Keep paperwork for all hazardous wastes that are transported from your shop. (Paperwork can include manifests, receipts, bills of lading, DOT shipping papers, or vendor certificates.)
- Keep an equipment maintenance log. Include filter changes if you have carbon pretreatment, secondary treatment or a wastewater evaporator. Follow manufacturer's recommendations.

FOR OFFICE USE ONLY

Audit form: sections 1, 2, 4, & 5 have no minuses; Consultation form: sections 1, 2, 3, & 4 have no minuses.

Field person's signature _____ Date _____



SECTION 10: ENVIRONMENTAL PROTECTION

YES NO FUTURE

Are your efforts comprehensive? Do you consider how your shop affects the air, water and solid waste systems?

Requirement: We have a recycling program for solid waste (hangers, plastic, unclaimed clothes, etc.), and we are a member of Green Works (for assistance call 206-296-8800).

Additional waste prevention activities:

- We minimize vehicle travel to work by taking the bus, biking, carpooling, or walking (contact King County RideShare at 206-684-4444 for additional commuting options).
- We have sponsored a neighborhood cleanup, tree-planting, or other environmental project in the community.
- We have developed a program to educate our employees and/or customers about steps they can take to prevent pollution at home.
- We have adopted Storm and Surface Water Management practices to protect nearby water bodies and salmon habitat (contact 206-296-1900 for more information, or see www.salmoninfo.org).
- We conserve energy by participating in the Seattle City Light Retrofit (206-684-3000) or EPA Green Lights/EnergyStar program (call 202-775-6650 for more information).
- Are there any other future plans or things you are doing now to reduce waste comprehensively that you'd like to mention? _____



DON'T FORGET TO RETURN TO SECTION 1. FILL OUT YOUR GOAL AND SIGN THE APPLICATION.

Congratulations! We look forward to adding your company to the EnviroStars Program!

Mail your application to:

EnviroStars
130 Nickerson St, Suite 100
Seattle, WA 98109
Or fax it to 206-263-3070

An EnviroStars representative will call you to schedule a site visit (if you haven't had one in the past 12 months). The purpose of the visit is to verify your current practices and to suggest possible pollution prevention measures. Then we will review your application and notify you of your star-rating.



DRYCLEANERS

RATING SYSTEM

- 2-STAR:** Complete the Drycleaners' checklist and write a goal to reduce hazardous waste in your shop. See pages 2-4.
- 3-STAR:** Show how you use less hazardous materials in your cleaning, how you store them safely and how you train your employees. See pages 2-6.
- 4-STAR:** Show how you reduce the amount of hazardous waste your shop generates, how you recycle, and how you track improvements. See pages 2-8.
- 5-STAR:** Demonstrate that you are an environmental leader within the drycleaning industry and/or the local community. See pages 2-9.

2-Star Business WASTE REDUCTION GOAL

Write a waste reduction goal for the year. Be as specific as possible. Explain how you intend to achieve your goal by writing the results you want to achieve and the steps you will take: include timelines and who will be responsible. We have included some ideas below.

★ **Recommendation:** Save this section for the end, and use some of the checked items in the "Future" column or "Other Ideas" space of other sections as your goal.

Owner's Signature _____ Date _____

SAMPLE GOALS

- We will establish and follow a preventative maintenance program to avoid, detect and repair leaks in our equipment.
- We will consolidate spot cleaners buying only those that we really need, and use multi-purpose cleaners where possible.
- We will buy fourth- or fifth-generation cleaning equipment.
- We will give customers the option of reducing waste by offering re-usable bags and hanger recycling.



4-Star Business SECTION 6: OPERATIONS

- | | | | |
|--------------------------|--------------------------|--------------------------|---|
| | | | How have you reduced the amount of waste generated by your shop and/or recycled more of your waste? |
| YES | NO | FUTURE | |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Requirement: We schedule our waste solvent service to fit our own volume and frequency needs. (For example, we don't have our solvent picked up every four weeks if the solvent is good for eight weeks. We renegotiate our contract.) |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Requirement: We recycle all of the following: |
| | | | <input type="checkbox"/> Perchloroethylene/solvents |
| | | | <input type="checkbox"/> Hangers |
| | | | <input type="checkbox"/> Charity clothing |
| | | | Additional waste prevention activities: |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | We recycle or reuse plastics and garment bags; or give them to someone else. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | If we water-wash clothes, we have an energy-efficient dryer (rated by EnergyStar?) |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Other ways we (could) reduce hazardous waste in our production processes |



SECTION 7: MARKETING

- | | | | |
|--------------------------|--------------------------|--------------------------|--|
| | | | What have you done to share your environmentally responsible actions with your customers, your community and your industry? |
| YES | NO | FUTURE | |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Requirement: We make our commitment to reducing hazardous waste and to protecting the environment clear within our shop so that employees and customers understand our ethic. (For example, use EnviroStars hanger tags and counter top materials). |
| | | | Additional waste prevention activities: |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | We discuss environmental issues and/or waste prevention benefits in trade publications. |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | We advertise our environmental efforts on reader boards, in the phone book and/or in other marketing for our business. (Add the EnviroStars logo!) |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Other ways we (could) promote waste and pollution reduction |





SECTION 8: MANAGEMENT AND ACCOUNTING SYSTEMS

Do you know how much time, money, training, and/or paperwork it takes to manage your hazardous wastes? Do you have enough information to chart a course for improvement?

- YES
- NO
- FUTURE

Requirement: We talk to the vendors, consultants, or contractors that we hire about how they handle our waste and we require documentation from them within 35 days to ensure that all waste is properly disposed of.

Additional waste prevention activities:
We use HOC (halogenated organic carbon) detection devices when maintaining, repairing or monitoring drycleaning and waste treatment equipment to detect leakage and to make necessary repairs.



5-Star Business

SECTION 9: LEADERSHIP

How does your business compare with others in your industry? Are you creating changes? Are you providing encouragement to others?

- YES
- NO
- FUTURE

Requirement for 5-star: You must check **YES on at least one item** from the following list:

- We give tours of our facility to other shop owners, customers, environmental groups, and/or business associations.
- We share successes, cost savings and environmental tips at trade association meetings, in trade publications or at conferences.
- We play an active role in developing products, equipment or garments that are better for the environment. (For example, give input on industry positions regarding new technologies, practices, and regulations; or participate in studies or field-testing of new products).
- We have created innovations that reduce wastes or prevent pollution.
- We have worked one-on-one with other shops to improve their practices.

Describe in more detail the activities you have checked above: _____

How do you plan to become (or stay) a leader in pollution prevention?



EnviroStars Drycleaners' Application/Worksheet



DRYCLEANERS

If you checked every box on the **Drycleaners' Checklist**, you may qualify for recognition by the EnviroStars program. **The next step is to identify what you are already doing, and what you might be able to start doing, to prevent pollution beyond those requirements.** Check off current and future ways to reduce wastes from those listed, or add your own ideas. We can make recommendations during your on-site consultation visit on how to qualify by improving your practices.

Name of business: _____

Phone: _____ Fax: _____

Email: _____ Website: _____

Location address: _____
Street

_____ City _____ State _____ Zip

Mailing address if different: _____

Worksheet prepared by: _____
Name _____ Title

Have you had a site visit yet from EnviroStars or the Local Hazardous Waste Management Program?

YES NO Name of site consultant: _____

I volunteer to uphold the standards of the EnviroStars Program by properly managing and reducing hazardous waste. If my business no longer meets program requirements, I will notify EnviroStars of the problem. I will also refrain from promoting my business as an EnviroStar to my customers and using the EnviroStars logo in promotional efforts until the problem is resolved. I understand that the use of the EnviroStars logo is a privilege and that the EnviroStars Program owns the rights to the logo.

Owner signs here _____ Date _____

Print name _____

EnviroStars Representative approval _____

Mail your application/worksheet to:
EnviroStars c/o Local Hazardous Waste Management Program, 130 Nickerson St, Suite 100, Seattle, WA 98109 or fax it to 206-263-3070; an EnviroStars representative will call you to schedule a site walk through if you have not had one in the past 12 months to verify current practices and to see if we can suggest any new pollution prevention measures. We will review your application and notify you of your star-rating.

For more information about the EnviroStars Program call (206) 263-2063 or see our website at www.envirostars.org/king/.



ADDITIONAL INFORMATION

How can we publicize your shop?
(Please answer those questions that you can.)

What is your local/neighborhood newspaper? _____

Are you a member of

- International Fabricare Institute
- Korean Drycleaners Association
- Northwest Drycleaners Association

Do you belong to any business or community groups (Kiwanis, Chamber of Commerce, etc)?

♻️ PRINTED WITH SOY-BASED INKS AT AN ENVIROSTARS CERTIFIED PRINT SHOP ON RECYCLED PAPER CONTAINING POST-CONSUMER CONTENT.
Please fold your application in half and staple at bottom to return by mail.



PLACE
STAMP
HERE

ENVIROSTARS

130 Nickerson St., Suite 100
Seattle, WA 98109

DRYCLEANERS



ENVIROSTARS APPLICATION/WORKSHEET

Get the recognition you deserve.

Your Business Name: _____

Business Location: _____

REQUIREMENTS

- ★ Located in King County.
- ★ Do not generate large quantities of hazardous waste.
- ★ Set a goal to reduce hazardous waste for the year.
- ★ Receive a site visit from EnviroStars to verify that your waste is properly managed.
- ★ Fill out this waste prevention opportunities application/worksheet (for more than two stars).

RENEWAL

Annual re-certification process let's you renew your EnviroStar status by demonstrating how you have made progress toward achieving your waste reduction goal. With renewal, you receive a new year sticker for your window decal and the use of the EnviroStars logo for one more calendar year. You may earn more stars by showing how your plans to reduce hazardous waste have been successful.

If you would like help filling out this worksheet call (206) 263-3063 or your drycleaners association.

On-site consultants can go through the worksheet with you in person while checking your business's hazardous waste management practices.

Send completed worksheets to:

EnviroStars
c/o Local Hazardous Waste Management Program
130 Nickerson St., Suite 100
Seattle, WA 98109
Or fax your worksheet to EnviroStars at (206) 263-3070.

Benefits of EnviroStars Certification

- ★ Protect your long-term viability
- ★ Attract customers
- ★ Boost employee morale
- ★ Reduce insurance costs
- ★ Reduce your liability from property contamination and accidents
- ★ Improve our environment

The EnviroStars decal, logo, and certificate help you communicate your commitment to protect the environment.

More proactive efforts to reduce hazardous waste result in additional recognition:

- ★ Highlights in radio advertisements
- ★ Profiles in local newspapers
- ★ Achievement award nominations
- ★ Phone directory and website listings

SUCCESS STORY

Madison Carnolia Cleaners

"The EnviroStars certification program raises the bar for businesses in our industry – and it helps the public to find drycleaners that operate in an environment friendly way."

Dick Turner, owner



As the first EnviroStars certified drycleaner, Madison Carnolia Cleaners proudly displays the shop's 5-star rating.

